

# Welcome Seminar 2

Electronic Engineering WiSe 23/24

Hamm-Lippstadt University of Applied Sciences (HSHL)



Maria Maar

**15 August 2023**

**12-1:30 pm**

INTERNATIONAL OFFICE



Katia Yashchuk

# AGENDA

- **Finding accommodation**
  - City Registration / Residence Permit
- **Finances & work**
  - Blocked Bank Account
  - Working
- **Health insurance**
- **Learning & teaching culture in Germany**
  - All semester dates
  - Learning German
- **Workshops & events during orientation days @ HSHL**
- **Handout for your first semester**
- **Support services @ HSHL**

# FINDING ACCOMMODATION



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# TYPES OF ACCOMMODATION



- **Student residence hall (\$)**  
*Studierendenwohnheim*
- **Shared flat/WG (\$)**  
*Wohngemeinschaft (WG)*
- **Studio (\$\$)**  
*1-Zimmer Wohnung*



# WHERE & HOW TO LOOK?

→ Download the [handout!](#)

## Student Residence Hall

- Studierendenwerk Paderborn



## Privat Market

- [www.WG-GESUCHT.de](http://www.WG-GESUCHT.de)
- [www.Kleinanzeigen.de](http://www.Kleinanzeigen.de)

**WG-GESUCHT.de**

 **kleinanzeigen**

# APPLY FOR RESIDENCE HALL

## HSHL Hamm

- › Lofts im Zentrum
- › Search for private accommodation
- › Advertising a private accommodation

## HSHL Lippstadt

- › Unionstraße
- › Search for private accommodation
- › Advertising a private accommodation



**Student Services Paderborn AöR**  
Housing application

Please complete application fully

**Data about the rental property**

Location of University\*

Desired rental property\*

Available choices of our student residences\*

University\*

Desired move-in date\*

Max. amount of costs for rental\*  €

**Personal data**

Name\*

First name\*

Date of birth\*

Sex\*  Male  female  divers

Family Status

Number of children

Nationality

# HOW TO SEARCH...

- Visit [www.WG-GESUCHT.de](http://www.WG-GESUCHT.de) / download the App
- Sign up
- **Optional: Post an add:** describe yourself shortly
- **Find suitable accommodation**
  - Furnished / *möbliert*
  - Interim rental / *Zwischenmiete*
  - Deposit / *Kaution*
  - Additional costs / *Nebenkosten*
- [more words](#)
- **Contact the landlord**



# CONTACT THE LANDLORD

- **Introduce yourself**
  - Name
  - Purpose of stay (studying)
  - Hobbies
  - Interests
  - Habits (optional)
  - Type of income

***The first impression counts...!***



# GOOD TO KNOW!

- **Start early.**
- **Book an Airbnb/hostel for the first few days prior arrival, if you do not have fixed accommodation, yet.**
- **Involve (German) friends for apartment viewings.**

**Do not pay deposit or rent without having seen the room/flat in advance. No cash!**

# FURTHER ADMINISTRATIVE STEPS

## Anmeldung

### Register your address in the city office

- within 2 weeks after finding accommodation arrange an appointment at the *Einwohnermeldeamt*
- Bring your passport and *Wohnungsgeberstätigung* (from your landlord) → **Meldebescheinigung**

## Aufenthaltstitel

### Apply for residence permit (*Aufenthaltstitel*)

- Contact the *Ausländerbehörde* (foreigners' office) in your city
- Get a plastic card (100€ fee)

# BLOCKED BANK ACCOUNT



- A blocked bank account (*Sperrkonto*) is needed for your visa + (extension of) residence permit.
- Acts as proof of financial resources during your stay in Germany.

Amount for students in 2023:

**€ 11.208/year**

€ 934/max withdrawal per month

**Make sure you always have sufficient credit on your account to get the residence permit renewed!**

How?

- ✓ Work while studying (120 full / 240 half days)
- ✓ Top it up in good time before

# FINANCES & WORK

**Living expenses: ca. 860€ /month**

**Limited number of working days\***

Student visa allows

- 120 full days
- 240 half days

Look out for **scholarships** at  
[www.daad.de/en/](http://www.daad.de/en/)

[Digital Knowledge Café](#)

**Scholarships | 10th Oct**  
**Study & Work | 7th Nov**



\*Ask the local *Ausländerbehörde* if you are unsure.

# ENROLLMENT & DEADLINES

The last day for submission of your enrollment documents is **TODAY: 15 August 2023!**

- **Uni-assist evaluation report (*Prüfbericht*)**
- **Proof of language proficiency (IELTS, TOEFL)**

€ Pay **semester fee** of € 312,90 by **31 August 2023.**



# HEALTH INSURANCE

## Proof of German health insurance needed for enrollment.

- health insurance confirmation is digitally transmitted to HSHL by your insurance company.
- The company number of HSHL is: **H0003196**
- If you have a private health insurance, you need to ask a German statutory health insurance for a confirmation that you are covered by insurance

More information: [DAAD](#)

### **Important**

Once you have been exempted from the statutory health insurance because you have brought an insurance from your home country or you have taken out a private health insurance in Germany, you can no longer switch to the statutory health insurance during your studies.

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# LEARNING AND TEACHING CULTURE

**What is expected from me as a student in Germany?**

- ✓ **Personal responsibility**
  - study organization
  - time management
  - translate all emails you get from HSHL!
  
- ✓ **Independent, critical-questioning and analytical way of thinking**
  - proactive participation

**Download the handout at [International Students](#) for more details!**

# ALL SEMESTER DATES

## Winter semester 2023/24

- until 31.07.2023 at the latest: re-registration for the winter semester 2023/24
- 11.09.2023 - 09.10.2023: registration period for modules and examinations

## 2024

- 02.04.2024 - 05.04.2024: Ostern
- 21.05.2024: Pfingsten



[www.hshl.de/en/studying/information-about-your-studies/all-semester-dates/](http://www.hshl.de/en/studying/information-about-your-studies/all-semester-dates/)

# LEARNING GERMAN

- Get a **Babble-License** for your online self study ([Language Center](#))
- Take part in **German language classes** at HSHL

STUNDENPLAN\_ELE 2. Sem - Gr. A

Sommersemester 2023

Stand: 25.04.2023; Änderungen vorbehalten

Zeit	Montag	Dienstag	Mittwoch	Donnerstag	Freitag	Samstag
08:00		08:00 - 10:00, gKW Engineering Design VL SS 23 Slaby Hörsaal LP 2		08:00 - 10:00 Electronic Engineering 2 ÜB SS 23 Kyprianidis Seminarraum L4.1-E00-040		
09:00			09:00 - 11:00 Engineering Mathematics 2 VL SS 23 Kyprianidis Hörsaal LP 8		09:00 - 10:30 Zusatzkurs: Deutsch A1.2 Aykan Boz Seminarraum L4.1-E00-040	
10:00	10:00 - 12:00 Programming VL SS 23 Bali Hörsaal LP 7	10:00 - 12:00 Software Engineering VL SS 23 Kather Hörsaal LP 2		10:00 - 12:00 Audio and Video Technologies VL SS 23 Albertz Hörsaal LP 5		
11:00			11:00 - 13:00 Electronic Engineering 2 VL SS 23 Kyprianidis Hörsaal LP 8			
12:00	12:00 - 14:00 Engineering Design PR SS 23 Slaby Labor L4.1-E01-080	12:00 - 14:00, uKW Software Engineering ÜB SS 23 Kather Seminarraum L4.1-E00-040		12:00 - 14:00 Engineering Mathematics 2 ÜB SS 23 Kyprianidis Seminarraum L4.1-E00-080		
13:00						

Download the handout at “International Students” for more details!

# LEARNING GERMAN

- Take part in the HSHL **International Café**
  - Monthly event
  - Learn German and get to know other cultures in a relaxed atmosphere over a cup of coffee.

## **First International Café**

18 September 2023 | 2.30 pm

Room L2.1-E01-020



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# EVENTS & WORKSHOPS

18 & 19 September | 10-2 pm

## 2-day Workshop: Study Successfully\*

Basic preparations to get your studies off to a perfect start!

✓ Incl. Lunch 

**\*Please register to**  
[internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)

19 September | 3-5 pm

## Guided City Tour Lippstadt\*

# EVENTS & WORKSHOPS

20 September | 11-1 pm

## **Welcome Event for first semester students**

21 September | 1-3 pm

## **Study Program “Kick Off”**

Meet your head of studies: Prof. Dr. Stefan Henkler

21 September | 3-4 pm

## **Anmeldung in Lippstadt\***

Collective appointment for your registration in the city

**\*Please register to**  
[internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)

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# EVENTS & WORKSHOPS

23 September | 10-4 pm

**\*Please register to  
[internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)**

## **Intercultural Training\***

Get to know German peculiarities and develop strategies for dealing with cultural confusion

26 September | 10-2 pm

## **Ersti-/Freshman Café**

Ask your question to our staff from different support services

# EVENTS & WORKSHOPS

28 October | 12:30-4 pm

## **DASA – Working World Exhibition\***

Visit the DASA exhibition in Dortmund together with other international students

7 December | 5-8 pm

**\*Please register to  
[internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)**

## **International Nikolaus Party\***

Celebrate Christmas and St. Nicholas Day

# FIRST SEMESTER HANDOUT | 2023

Handout | Campus Portal

Information for first semester at HSHL

Handout: Your first days at HSHL [PDF | 1.5 MB]

[www.hshl.de/en/information-for-your-first-semester-at-hshl/](https://www.hshl.de/en/information-for-your-first-semester-at-hshl/)



# SUPPORT SERVICES @ HSHL

## **International Office** | [internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)

- visa, accommodation
- scholarships for int. students (DAAD)

## **Student Services** | [campusoffice@hshl.de](mailto:campusoffice@hshl.de) / [ele@hshl.de](mailto:ele@hshl.de)

- admission, (re-)enrollment, student number
- semester fee/ticket
- recognition of previously earned credits

## **General Student Counselling** | [studienberatung@hshl.de](mailto:studienberatung@hshl.de)

- organizing your studies/study plan
- procrastination, examination anxiety

## **Language Center** | [languageservice@hshl.de](mailto:languageservice@hshl.de)

- (German) language courses
- Language Café

# Thank you for your attention

We look forward to welcoming you to our university soon!

**Contact us**

**[internationaloffice@hshl.de](mailto:internationaloffice@hshl.de)**



Maria Maar

INTERNATIONAL OFFICE



Katia Yashchuk