

Membership Declaration

for the Grad Net alumni network of Hamm-Lippstadt University of Applied Sciences („HSHL Grad Net“)

I hereby apply for a free membership in the HSHL Grad Net.

With this form you apply for membership in HSHL Grad Net, the alumni network of Hamm-Lippstadt University of Applied Sciences ("HSHL Grad Net"). The purpose of sharing your information is to stay connected and to benefit from the free services for alumni (including career service counseling, university sports, discounts on offers from the Academy for Academic Advanced Training). Information will be stored in an electronic database. All information is voluntary. **For the application to be processed, all fields marked with an asterisk (*) must be completed.** Any additional information you provide will help us to tailor our services to your interests in the best possible way. This form can also be used to update your information.

Please send the completed membership declaration by email to: alumni@hshl.de

If you have any questions, please contact us:

Phone.: 02381 8789-123 / Email: alumni@hshl.de

Type of registration*

Personal details	
Title* / Gender*	
Family name*	
First name*	
Academic title	
Date of birth* (dd.mm.yyyy)	
Nationality	
Postal code	
City	
Country	
Private email address*	

Information about your studies*		
Study location bachelor*	other university:	
Name of bachelor's study program*	other study program:	
Study location master*	other university:	
Name of master's study program*	other study program:	
Type of degree*	already acquired:	aspired:
Duration of study* Please select semester and enter year*	Bachelor:	Master:
Information on your professional status		
Company/Organization		
(Company) Street, house number		
(Company) Postal code		
(Company) City		
(Company) Country		
(Company) Industry		
(Company) Your department		
(Company) Your job title		

☐ **Declaration of consent regarding the storage of your data in the alumni network of Hamm-Lippstadt University of Applied Sciences ("HSHL Grad Net")***

I hereby consent to the processing of my above-mentioned data for services provided by HSHL Grad Net in accordance with Art. 6 (1) (a) GDPR. I agree that HSHL Grad Net may use my personal data in accordance with the provisions of the GDPR in order to maintain contact with me as a graduate of the Hamm-Lippstadt University of Applied Sciences. For this purpose, HSHL Grad Net stores my data in an electronic database. Access to my data is only possible for the Career and Alumni Services Team, Center for Teaching Management of the Hamm-Lippstadt University of Applied Sciences. My data will not be passed on to third parties*.

☐ **I hereby confirm that I have read the information according to Art. 13 GDPR (see attachment)*.**

Place, Date

Information according to Art. 13 GDPR (General Data Protection Regulation) regarding data processing in the Alumni network of Hamm-Lippstadt University of Applied Sciences ("HSHL Grad Net")

Hamm-Lippstadt University of Applied Sciences takes great care in protecting your personal data. With the following data protection information, the Hamm-Lippstadt of Applied Sciences informs you when and how your personal data (hereinafter referred to as "data") is collected and processed in the context of using HSHL Grad Net and for what purposes.

I. Name and Address of the Controller

Hamm-Lippstadt University of Applied Sciences
Represented by the President
Marker Allee 76-78
59063 Hamm
Germany
Phone: +49 (0)2381 8789-0
Email: info@hshl.de
Website: www.hshl.de

II. Name and Address of the Data Protection Officer

Hamm-Lippstadt University of Applied Sciences
Data Protection Officer
Marker Allee 76-78
59063 Hamm
Germany
Phone: +49 (0)2381 8789-7213
Email: dsb@hshl.de

III. Scope of Data Processing

The purpose of processing your data is your membership in the HSHL Grad Net of Hamm-Lippstadt University of Applied Sciences to maintain contact after your de-registration. With our HSHL Grad Net, we, as your former university, would like to maintain communication and exchange with you regarding your personal and professional further education and development. Furthermore, we would like to inform you about news from the university and about opportunities to exchange and network with other alumni. In addition, the HSHL Grad Net offers free services for its members (e.g. career service consulting, university sports, discounts on offers from the Academy for Academic Advanced Training).

IV. Legal Basis of Data Processing

The processing of all your voluntarily provided information and your registration for HSHL Grad Net via the online form on our website and by e-mail is based on Art. 6 (1), a) GDPR.

V. Recipients of the Personal Data

Access to your data is only granted to the Career and Alumni Services team, Center for Teaching Management at Hamm-Lippstadt University of Applied Sciences. Beyond this, your data will not be passed on to third parties unless we are obliged to do so due to official or court orders or you have consented to the transfer.

VI. Duration of Storage

Your data will be processed until you unsubscribe from HSHL Grad Net or until you withdraw your consent or object, unless there is another legal basis for the processing for a longer period (e.g. storage). Your data will then be deleted in order to comply with the principle of data minimization.

VII. Rights of the Data Subject

As a data subject, you can assert the rights granted to you by the GDPR at any time; these are

- The right of access by the data subject if personal data are being processed in accordance with the Art. 15 GDPR;
- The right to rectification or completion of data concerning the data subject in accordance with the Art. 16 GDPR;
- Right to erasure of the data concerning the data subject in accordance with the Art. 17 GDPR;
- The right to restriction of processing of the data in accordance with Art. 18 GDPR;
- The right to data portability of the data concerning the data subject in accordance with the Art. 20 GDPR;

Right to Object

You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data, provided that the data processing is based on your consent or on our legitimate interests or those of a third party. In that case, we will no longer process your data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing is necessary for the establishment, exercise or defense of legal claims. If we process your data for direct marketing purposes, you can object to the processing at any time (Art. 21 GDPR).

VIII. Right of Withdrawal

If you have consented to the processing of your data by Hamm-Lippstadt University of Applied Sciences, you may revoke your consent at any time with effect for the future. Hamm-Lippstadt University of Applied Sciences will then delete your data immediately. The legality of the data processing carried out on the basis of the consent until the revocation is not affected by the revocation.

A revocation should be sent to:

Hochschule Hamm-Lippstadt
Zentrum für Lehrmanagement
Career und Alumni Services
Marker Allee 76-78
59063 Hamm
Germany
E-Mail: alumni@hshl.de

IX. Right to lodge a complaint with a Supervisory Authority

Furthermore, as a data subject you have the right to lodge a complaint with a supervisory authority in accordance with the Art. 15 GDPR if you consider that the processing of your data infringes this Regulation. 77 the Art. 77

The supervisory authority for Hamm-Lippstadt University of Applied Sciences is:

State Commissioner for Data Protection and Freedom of Information in North Rhine-Westphalia (LDI NRW)

Postfach 20 04 44
40102 Düsseldorf
Phone: +49 (0)211 38424-0
Fax: +49 (0)211 38424-999
Email: poststelle@ldi.nrw.de
Website: www.ldi.nrw.de

X. Changes to the Data Protection

We periodically review and may change this privacy policy to reflect the latest information.

Last update: April 2024