

Information according to Art. 13 GDPR

Data protection information regarding the storage of your data as part of the graduate survey.

I. Name and Address of the Controller

Hamm-Lippstadt University of Applied Sciences
Represented by the President
Marker Allee 76-78
59063 Hamm
Germany
Phone: +49 (0)2381 8789-0
Email: info@hshl.de
Website: www.hshl.de

II. Name and Address of the Data Protection Officer

Hamm-Lippstadt University of Applied Sciences
Data Protection Officer
Marker Allee 76-78
59063 Hamm
Germany
Phone: +49 (0)2381 8789-7213
Email: dsb@hshl.de

III. Scope and Legal Basis of Data Processing

The processing of your data is based on Art. 6 (1), letters (c) and (e) GDPR and serves the purpose of conducting the graduate survey: with regard to the graduate survey, personal data is processed every two years due to a legal obligation of the Hamm-Lippstadt University of Applied Sciences towards the Ministry of Culture and Science NRW (Ministerium für Kultur und Wissenschaft NRW). Furthermore, the annual processing of personal data within the framework of the graduate survey serves the public interest, namely the quality assurance and development of the university and research.

The purpose of the graduate survey is to evaluate the skills acquired during the course of study and to record the professional situation of the graduates in order to improve the services and advice offered and, if necessary, the course of study.

The document, which contains personal data (address data), is used during the survey phase to send the invitations and reminders to graduates to participate in the survey, as well as for data cleansing, if necessary. Hamm-Lippstadt University of Applied Sciences, supported by the external service provider ISTAT, Institute for Applied Statistics (Institut für angewandte Statistik), prepares data analyses, reports, and presentations, which are made available to selected decision-makers within the university for quality assurance purposes.

The legal bases are: Art. 6(1), letters (c) and (e) GDPR, Section 3(1) DSG NRW, Sections 8(5) and 7(2) HG NRW, Section 3c, letter (n) of the HSHL enrollment regulations dated November 20, 2017, Section 7 of the HSHL evaluation regulations dated April 10, 2017.

IV. Recipients of the Personal Data

The recipients of the file containing your address data and the separate file containing your survey data are:

Center for Teaching Management
Quality Management Department
Hamm-Lippstadt University of Applied Sciences
Marker Allee 76-78
59063 Hamm
Email: absolventenbefragung@hshl.de

Access to your survey data file is also granted to:

Institut für angewandte Statistik (ISTAT, Institute for Applied Statistics)
Managing Director: Dirk Reifenberg
University Square 12
34127 Kassel
Email: reifenberg@istat.de

V. Duration of Storage

The document containing your address data will be kept for the duration of the invitation process and, if necessary, the data cleansing process (expected to run from January of one year to July of the following year) of the corresponding graduate survey. It will then be deleted. The survey data will be stored at HSHL for a maximum of 10 years.

VI. Mandatory or Required Provision

Participation in the graduate survey is voluntary. The provision of your personal data enables the Hamm-Lippstadt University of Applied Sciences to conduct the graduate survey.

VII. Data Subject Rights

If your personal data is processed, you have the right to obtain information about the data stored about you (Art. 15 GDPR).

If incorrect personal data is processed, you have the right to have it corrected (Art. 16 GDPR).

If the legal requirements are met, you may request erasure or restriction of processing as well as object to processing (Art. 17, 18, and 21 GDPR).

If you have consented to the data processing or if a contract for data processing exists and the data processing is carried out with the help of automated procedures, you may have a right to data portability (Art. 20 GDPR).

Should you make use of your above-mentioned rights, Hamm-Lippstadt University of Applied Sciences will check whether the legal requirements for this are met.

VIII. Right of Withdrawal

If you have consented to the processing of your data by Hamm-Lippstadt University of Applied Sciences, you may revoke your consent at any time with effect for the future. Hamm-Lippstadt University of Applied Sciences will then delete your data immediately. The legality of the data processing carried out on the basis of the consent until the revocation is not affected by the revocation.

A revocation should be sent to:

Hochschule Hamm-Lippstadt
Zentrum für Lehrmanagement
Sachgebiet Qualitätsmanagement
Marker Allee 76-78
59063 Hamm
Email: absolventenbefragung@hshl.de

IX. Right of Complaint to the Supervisory Authority

Furthermore, there is a right of appeal to the State Commissioner for Data Protection and Freedom of Information in North Rhine-Westphalia.

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