

# **Information according to Art. 13 GDPR “The Student Survey in Germany” Hochschule Hamm-Lippstadt (HSHL)**

As part of our commitment to improving educational quality, Hamm-Lippstadt University of Applied Sciences regularly conducts course evaluations. Protecting your personal information is of utmost importance to us. In the following, we inform you about the processing of your data in connection with the "Student Survey in Germany," which we carry out in joint responsibility with the German Center for Higher Education Research and Science Studies (DZHW).

## **I. Name and Address of the Controller**

In the context of organizing and conducting the student survey, personal data is processed under shared responsibility according to Art. 26 GDPR by:

Hamm-Lippstadt University of Applied Sciences  
Represented by the President  
Marker Allee 76-78  
59063 Hamm  
Email: [info@hshl.de](mailto:info@hshl.de)

German Centre for Higher Education Research and Science Studies (DZHW)  
Prof. Dr. Monika Jungbauer-Gans,  
Scientific Director  
Lange Laube 12  
30159 Hannover  
Email: [studierendenbefragung@dzhw.eu](mailto:studierendenbefragung@dzhw.eu)

## **II. Name and Address of the HSHL Data Protection Officer**

You can reach our data protection officer as follows:

Attorney Ellen Kortenbach  
ppc Data GmbH  
Dycker Feld 53  
42653 Solingen  
Email: [dsb@hshl.de](mailto:dsb@hshl.de)

## **III. Scope and Legal Basis of Data Processing**

Your data is processed in accordance with Art. 6(1), sentence 1, letters (c) and (e) GDPR as part of our quality development and assurance efforts aligned with the NRW Higher Education Act. The processing is aimed solely at systematically and scientifically gathering data on students' experiences and needs during their academic routine. This purpose is to enable improvements to service and advisory facilities, as well as to the respective study programs, where necessary. Students are given the opportunity to provide feedback on their accumulated experiences during their studies.

In the data collection phase, personal data (including names and HSHL email addresses) will be used solely for sending invitations and reminders to participate in the student survey.

This survey data collection is conducted as part of a mandatory student survey required by the Ministry for Culture and Science of the State of North Rhine-Westphalia.

The Hamm-Lippstadt University of Applied Sciences is responsible for sending invitations for the survey, while the DZHW manages and processes the survey on a technical level. With the support of DZHW, Hamm-Lippstadt University of Applied Sciences compiles evaluations, reports, and presentations for quality assurance purposes in teaching and studies. These materials are provided to selected decision-makers within the university.

The legal bases are: Art. 6(1), letters (c) and (e) GDPR, Section 3(1) DSG NRW; Section 7(2) HG NRW; Section 3c, letter (m) of the HSHL enrollment regulations (19 February 2024); Sections 5 and 8 of the Evaluation Regulations of the HSHL (02 December 2024).

Further details on the conduct of the survey and the processing of your data are available in the document ("Information and Consent on the Survey and Data Protection for 'The Student Survey in Germany 2025' by the DZHW"), which will be displayed to you before the start of the survey.

#### **IV. Recipients of the Personal Data**

The only recipients to your data are:

Hamm-Lippstadt University of Applied Sciences  
Center for Teaching Management/Quality Management Department  
Marker Allee 76-78  
59063 Hamm  
Email: [studierendenbefragung@hshl.de](mailto:studierendenbefragung@hshl.de)

German Centre for Higher Education Research and Science Studies (DZHW)  
Prof. Dr. Monika Jungbauer-Gans,  
Scientific Director  
Lange Laube 12  
30159 Hannover,  
Email: [studierendenbefragung@dzhw.eu](mailto:studierendenbefragung@dzhw.eu)

#### **V. Duration of Storage**

Personal data (e-mail addresses) is used solely for the corresponding student survey period and is subsequently deleted. Anonymized survey data is retained on the university's server for up to 10 years before deletion.

#### **VI. Participation**

Your participation in the student survey is entirely voluntary, with no adverse consequences for non-participation. By answering the questionnaire and providing your personal data, you are assisting HSHL in fulfilling its legal obligation to scientifically collect data on the experiences and needs of students in their daily academic life.

## **VII. Rights of the Data Subject**

If your personal data is processed, you are entitled to information about your stored personal data (Art. 15 GDPR).

If incorrect personal data is processed, you have the right to rectification (Art. 16 GDPR).

If the legal requirements are met, you can request data deletion, processing restriction or object to processing (Art. 17, 18 and 21 GDPR).

Additionally, should you consent to data processing or a processing contract exists with automated processing, you might have data portability rights (Art. 20 GDPR).

Hamm-Lippstadt University of Applied Sciences will verify the fulfilment of legal prerequisites upon the exercise of your rights.

## **VIII. Right of Withdrawal**

You may withdraw your consent to data processing by Hamm-Lippstadt University of Applied Sciences at any time, effective for the future, Hamm-Lippstadt University of Applied Sciences will then promptly delete your data. The withdrawal does not affect the legality of the consent-based processing before the revocation.

A revocation should be sent to:

Hamm-Lippstadt University of Applied Sciences  
Center for Teaching Management/ Quality Management Department  
Marker Allee 76-78  
59063 Hamm  
Email: [gm@hshl.de](mailto:gm@hshl.de)

## **IX. Right of Complaint to the Supervisory Authority**

Furthermore, you have the right to lodge a complaint with the North Rhine-Westphalia State Commissioner for Data Protection and Freedom of Information.

Post box 20 04 44  
40102 Düsseldorf  
Tel.: 0211/38424-0  
Fax: 0211/ 8789-999  
Email: [poststelle@ldi.nrw.de](mailto:poststelle@ldi.nrw.de)